



## City of Destin Volunteer Organization Application

1. Please complete all information, attaching additional sheets if necessary
2. Forward completed application to Rey Bailey, City Clerk, 4200 Two Trees Road, Destin, FL 32541, (850) 837-4242 (voice), (850) 837-3267 (fax), email [rbailey@cityofdestin.com](mailto:rbailey@cityofdestin.com)
3. Applications will be kept on file for a period of one year from the date of submission.
4. In order to serve on a City board, commission, or committee (hereafter referred to as 'organization'), you must reside within the corporate limits of the City of Destin.
5. Meeting dates/times are pre-arranged. Member attendance at meetings is mandatory and absence from three (3) consecutive regular meetings by a member shall constitute cause for removal.
6. Most organization members serve a four-year term running concurrently with the Councilmember having made the nomination. Please note that in off-election years or in the event of fulfilling a vacancy, the term of service may be less than four years.
7. Each organization will elect a chairman and vice chairman in May of even numbered years to serve a two-year term. In the event of a chairman or vice-chairman vacancy, the organization will elect another member to complete the current term.

**AIRPORT COMPATIBILITY ADVISORY COMMITTEE (ACAC)** - The Committee shall meet at least quarterly to discuss issues relating to airport compatibility, including providing recommendations to the City and County concerning Applications for various development proposals and plan **amendments identified** in the **agreement**. The Committee may also provide comments and recommendations concerning proposed amendments to the County Airport Master Plan and/or Airport Layout Plan, implementation of the Noise Compatibility Plan included in the County Part 150 Noise Study, Airport operations affecting compatibility, citizen complaints and responses thereto, and any Application for new development or redevelopment on the Airport property.

**BOARD OF ADJUSTMENT (BOA)** - The Board of Adjustment's role is to hear and decide upon applications for variances, special exceptions, and administrative appeals when it is alleged there is an error in any order, requirement, decision, or determination made by an administrative official in the enforcement of any zoning ordinance. The BOA meets the 1<sup>st</sup> Wednesday of each month as needed at 5:30 PM in the Destin City Hall Council Chambers. Members of the Board of Adjustment are required to file an annual Financial Disclosure form for which there is an automatic per day penalty imposed by the Ethics Commission for late filing.

**TOWN CENTER COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE ("TOWN CENTER CRAAC")** - The Town Center CRAAC was created to provide recommendations to the CRA Board of Directors on how best to implement the adopted Town Center CRA Plan. This Committee meets quarterly on the 3<sup>rd</sup> Wednesday of the month at 5:30 PM in the Destin City Hall Boardroom.

**HARBOR COMMUNITY REDEVELOPMENT AGENCY ADVISORY COMMITTEE (“HARBOR CRAAC”)** - The Harbor CRAAC was created to provide recommendations to the CRA Board of Directors on how best to implement the adopted Harbor CRA Plan. Regular meetings will be held the 2<sup>nd</sup> Wednesday of each month at 5:30 PM in the Destin City Hall Boardroom.

**ENVIRONMENTAL , PARKS & RECREATION COMMITTEE /TREE BOARD** - This committee focuses on environmental issues that will improve the appearance, aesthetics, and ecological quality of life for our community. It develops/administers a comprehensive community tree management program for those trees on public property. The committee also identifies and recommends to the City Council projects relating to recreational matters, including the need for additional parks and recreational programs and facilities for the citizens and visitors to Destin. The committee shall also perform such duties and services as may be assigned to it by the City Council. The Environmental, Parks & Recreation/Tree Board meets on the 4<sup>th</sup> Tuesday of each month at 4 PM in the Destin City Hall Boardroom.

**HARBOR & WATERWAYS BOARD (HARBOR BOARD)** - The purpose of the Harbor Board is to inventory all existing and potential sources of pollution; to monitor the overall condition of Destin Harbor; to review and recommend plans for future growth development of Destin Harbor, including the review of projects requested to be located on the harbor; and to review plans for development on the waterways of Destin, including Choctawhatchee Bay, bayous, and other estuaries. The Harbor Board makes recommendations for action to the City Council and meets on the 4<sup>th</sup> Monday of each month at 5:00 PM in the Destin City Hall Boardroom.

**LOCAL PLANNING AGENCY (LPA)** - Recently revamped in responsibility, the Local Planning Agency’s major focus is to act in an advisory capacity to the City Council on matters relating to the Comprehensive Plan and Land Development Code amendments, rezonings, and vacations of rights-of-way/easements. The LPA meets twice a month on the first and third Thursdays at 5:30 PM in the Destin City Hall Boardroom. Members of the Local Planning Agency are required to file an annual Financial Disclosure form for which there is an automatic per day penalty imposed by the Ethics Commission for late filing.

**PUBLIC WORKS/PUBLIC SAFETY COMMITTEE (PW/PS)** - The Public Works/Public Safety Committee’s role is to identify and review various functional areas relating to public works, including street construction and maintenance, public parking areas, sidewalks, city rights-of-way and the like; assess the need for projects relating to matters of public safety including, but not limited to traffic signals, street lights, crosswalks and the like and to make recommendations to the City Council. The PW/PS committee meets the 2<sup>nd</sup> Tuesday of each month at 5:30 PM in the Destin City Hall Boardroom.

To be a member of the Harbor CRA Advisory Committee and the Town Center CRA Advisory Committee, the applicant must be a resident of the City of Destin and must meet at least one of the following requirements:

- a. Residents of their respective redevelopment area;
- b. Owners of businesses located in their respective redevelopment area;

- c. Employees of businesses located in the redevelopment area;
- d. Property owners in their respective redevelopment area; or
- e. Principals of property owners in their respective redevelopment area.



# Committee Volunteer Application

PLEASE PRINT

**NAME :**

**HOME ADDRESS :**

**MAILING ADDRESS** (if different from above):

**Home Phone :**

**Business Phone :**

**Cell Phone:**

(These numbers are used to contact you for interviews, special meetings, and courtesy calls. If you wish that they not be given out or if unlisted, please so indicate.)

**Email Address :**

**Fax Number :**

**If necessary, how is it best to contact you during the day?**

**Business Name :**

**Office Address :**

**Please provide a brief description of your education and experience .** (Attach separate sheet if desired):

<b>Are you a registered voter in Okaloosa County?</b>	<b>YES</b>	<b>NO</b>
<b>How long have you lived in Destin?</b>	<b>YRS</b>	<b>MO</b>
<b>Are you currently a resident of Destin?</b>	<b>YES</b>	<b>NO</b>
<b>Do you hold a public office?</b>	<b>YES</b> _____	<b>NO</b> _____
<b>Have you ever been convicted of a felony?</b>	<b>YES</b>	<b>NO</b>

**If yes, please explain and give date(s).**

**At the present time, do you serve on any City Board, Commission, or Committee?**

**If yes, which one(s)?**

Please indicate the board, commission, or committee on which you are interested in serving.

\_\_\_ Airport Compatibility Advisory  
Committee

\_\_\_ Environmental, Parks & Recreation  
Committee/Tree Board

\_\_\_ Board of Adjustment

\_\_\_ Harbor & Waterways Board

\_\_\_ Public Works/Public Safety

\_\_\_ Harbor CRA Advisory Committee

\_\_\_ Town Center CRA Advisory Committee

\_\_\_ Local Planning Agency

List your qualification to serve on the above organization(s):

Why you are especially qualified to serve on this Committee /Board?

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What do you see as the major purpose of this Committee /Board?

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What do you want to see this Committee /Board accomplish?

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**Would you consider serving an organization other than one(s) you indicated above?**

**Additional comments you would like to add:**

HAVE YOU DISCUSSED THIS APPLICATION WITH ANY MEMBER(S) OF THE CITY COUNCIL? IF SO, WHO?

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**MY SIGNATURE BELOW INDICATES MY DESIRE TO SERVE THE CITY OF DESTIN IN A VOLUNTARY CAPACITY AS A MEMBER OF ONE OF ITS BOARDS, COMMITTEES, PANELS, OR COMMISSIONS. IT ALSO CONFIRMS MY UNDERSTANDING OF THE MEETING TIMES AND ATTENDANCE REQUIREMENTS, AND WHERE APPLICABLE, THE REQUIREMENT TO FILE AN ANNUAL FINANCIAL DISCLOSURE FORM (FORM 1). YOU WILL BE REQUIRED TO FILE THIS FORM ANNUALLY IF SELECTED AS A MEMBER OF THE LOCAL PLANNING AGENCY, CODE ENFORCEMENT BOARD AND BOARD OF ADJUSTMENT. INITIAL FILING WILL BE REQUIRED WITHIN 30 DAYS OF APPOINTMENT; FOLLOWING THAT, YOU WILL BE NOTIFIED BY MAIL BY THE COMMISSION ON ETHICS OR THE SUPERVISOR OF ELECTIONS OFFICE.**

Signature

Date

Please return completed form to the City Clerk in person or by mail to 4200 Two Trees Road, Destin, FL 32541, or by fax to (850) 837-3267.