

ACTION: Motion by Committee member Menchel, second by Committee member Tadlock to adopt the draft tracking report as a living document to add projects to in order to have an idea where the items are to eliminate redundancy. The motion passes 7-0.

**MINUTES OF THE
PUBLIC WORKS/SAFETY COMMITTEE MEETING
TUESDAY, MAY 10, 2016 5:30 PM
DESTIN CITY HALL BOARDROOM**

1. CALL TO ORDER:

Engineering Assistant called the Public Works/Safety Committee to order on Tuesday, May 10, 2016, at 5:30 p.m.

****Everyone welcomed new member Kevin Schmidt to the committee****

ROLL CALL:

Members Present

Nancy Weidenhamer
Steve Menchel
Scott Jacobs
Guy Tadlock
Phil Jata
Anthony Ramswell
Kevin Schmidt

Staff

Kim Montgomery, Deputy City Clerk
Joe Bodi, Engineering Assistant

2. The Engineering Assistant called for nominations:

Nomination for Chairman:

Committee member Menchel nominated Nancy Weidenhamer for Chairman. Committee member Jacobs provided the second. With there being no other nominations for Chairman, Committee member Menchel moved to close the nominations. A roll call vote of 7-0 was taken and the motion to nominate Nancy Weidenhamer for Chairman passes unanimously. Nancy accepted her nomination.

Nomination for Vice Chairman:

Committee member Tadlock nominated Steve Menchel as Vice Chairman. Committee member Ramswell provided the second. With there being no other nominations for Vice Chairman, Chairman Weidenhamer moved to close the nominations. A roll call vote of 7-0 was taken and the motion to nominate Steve Menchel for Vice Chairman passes unanimously. Steve accepted his nomination.

3. APPROVAL OF MINUTES: April 12, 2015

On a motion by Committee member Jata, seconded by Committee member Ramswell; the members voted 6-0 to approve the April 12, 2016 minutes as written.

4. NEW BUSINESS:

**Sheriff's Report – Steve Menchel
Not Available**

Committee member Menchel spoke of how helpful it is to now receive the weekly report via email and to know what information City Council receives in regards to ongoing projects and the ones that are finished.

ACTION: Motion by Committee member Menchel, second by Committee member Tadlock to adopt the draft tracking report as a living document to add projects to in order to have an idea where the items are to eliminate redundancy. The motion passes 7-0.

5. Old Business:

The Engineering Assistant explained that the FY-17 Justifications for Roadway and Sidewalk Repairs which includes stormwater, road striping, signage, resurfacing, constructing and repairing sidewalks, as well as connectivity issues such as the one at Wesley Poole's home will soon be discussed in the budget meetings, adding that staff is proposing to include the Mr. Poole's in this year's budget.

Committee member Tadlock asked does staff determine what roads to need to be repaving over others. According to the Engineering Assistant, staff goes out and inventories the roads in the city and they have a point system that each road is scored against. The higher the roadway is scored, the worst its condition is, and those get placed at the top of the list for reconstruction. In providing an example of how they deem a road needs reconstructed, he explained they grade a road by looking for cracks, pot holes, thickness, if aggregate showing, and when a road has a number of these issues; it gets placed at the top of the list for reconstruction which is financed through the ad valorem taxes the City receives from the County and distributed around the first quarter.

Committee member Tadlock questioned the high cost of striping and how it doesn't last the life of the road. The Engineering Assistant explained that the thermoplastic coating is very expensive but is the best and explained it wears off so fast because of the sandy environment that is always blown in the road, which wears it off faster than any other environmental conditions.

City Section Assignment:

- Committee member Menchel reassigned to 7, Destiny Subdivision, since that is his neighborhood.
- Committee member Schmidt was assigned to section 1, Calhoun Ave
- Committee member Ramswell was assigned to section 7, Indian Bayou

The rest of the assignments will stay the same.

Committee member Menchel stated that he received an email from the State that bicycle helmets are available and feels that they need to act on them immediately before they are no longer available. The Chairman suggested that they set up a helmet fitting the Saturday after the Open House in October and advertise it the day of the Open House so that people can bring in their kids to the Community Center to be fitted and receive a free helmet.

➤ **Bicycle Subcommittee Report**

The Chairman stated that since they may be able to get more helmets, she would like for the members that can attend the 4th of July Bike Parade, to attend and suggested that they arrive early so they can have time to unpack the boxes and separate them in sizes. The Engineering Assistant stated that their contact is Nick Coleman. The Chairman would like for him to attend the meeting in June so that they can make a plan and be better organized this year.

➤ **Committee Member Reports:**

- **Committee member Menchel:**

Committee member Menchel stated that he would like to see his tracking report implemented.

Motion by Committee member Menchel to adopt his draft Tracking Report as a living document to add items that need to be addressed in order to keep track of where they are from the beginning stage to being finalized. Committee member Jata provided the second. In discussion,

ACTION: Motion by Committee member Menchel, second by Committee member Tadlock to adopt the draft tracking report as a living document to add projects to in order to have an idea where the items are to eliminate redundancy. The motion passes 7-0.

Committee member Jacobs stated that he did not think it is fair to set this on a staff member. Committee member Ramswell agreed that the Chairman or Vice Chairman should be the one to keep it updated and then emailed to their liaison who would then distributed out to the members. Committee member Ramswell suggested that Committee member Menchel should be in charge of keeping up with the tracking chart and presenting the status reports at each meeting.

Committee member Tadlock suggests creating it in an Excel spreadsheet and adding a motion and resulting votes columns to the document.

Both committee members Jata and Schmidt like the idea as well as the Chairman mentioned that it fits in with their work plan.

The motion passes 7-0.

Committee member Menchel also brought up the concrete curb cut near CVS on Highway 98. After a brief discussion regarding how potentially dangerous it could be, the Engineering Assistant stated that he would do a site visit and report his findings at the next meeting.

- **Committee member Jacobs:**

Asked what the status is of the pedestrian crosswalk that ends into a parking space at The Crab Trap. The Engineering Assistant explained that they have reworked the area nearby that will funnel all the pedestrian traffic to the middle curb cut. This plan makes it safe as well as no parking space is lost. Committee member Jacobs spoke of how great Indian Bayou Trail looks and asked if the City received any complaints during construction. The Engineering Assistant stated that yes, from just about everyone...

- **Committee member Schmidt**

Announced that he was glad to be on the Committee and looking forward to working with everyone.

- **Committee member Ramswell**

Spoke of a recent situation at the Dog Park and asked whose area did it belong to. He stated that he has witnessed a couple of times people complaining to dog owners and actually getting into arguments because there were children getting bumped or almost knocked down by dogs inside the dog park. He feels that there needs to be some kind of signage put up informing people that this is a dog park and not a playground for children.

- **Committee member Jata**

Asked about the status of the stormwater drainage project for Indian Bayou. The Engineering Assistant informed the members that the plans are now at the 90%.

- **Committee member Tadlock**

Informed the Engineering Assistant a construction site on Choctaw where the crews are parking their equipment on the edge of the roadway which is causing it to start crumbling. He spoke of how they should have to install a parking pad while on the construction site.

He also reported that the corner of Gulf Shore Drive and Moreno and Gulf Shore and Norriego are in need of patch jobs. He then spoke of the diagonal 3-way crosswalk at Moreno at Gulf Shore Drive

ACTION: Motion by Committee member Menchel, second by Committee member Tadlock to adopt the draft tracking report as a living document to add projects to in order to have an idea where the items are to eliminate redundancy. The motion passes 7-0.

has the highest crash zone and the Association would like to see a continuation of the sidewalk for safety sake. The Engineering Assistant informed him that they are aware of that and are working on it.

- **Chairman Weidenhamer:**

The Chairman mentioned that she would like to send out thank you card to Andrea Ansley and Sam Perman. The Deputy City Clerk provided City note cards for the members to sign and the Chairman would send them out to.

She mentioned the sinkhole that is getting deeper just out front on Indian Bayou Trail when coming off Emerald Coast Parkway. The Engineering Assistant stated that it would be addresses when the road is reworked as part of the utilities relocation for the Emerald Coast Parkway 6-laneing project, but the City would monitor it in the meantime.

Committee member Menchel asked if there is going to be a new traffic light at that intersection would the one at the Hampton Inn be removed. The Engineering Assistant stated that it is not and that is a political issue.

The Chairman also mentioned that she is still not satisfied with the footprints that are painted down on the driveway at 614 Legion Drive and feels they should be a lighter color so they can be seen.

- **Public Works/Public Safety Report**

Committee member Schmidt asked if there has ever been a consideration to illuminate the Welcome to Destin sign at the Marler Bridge. The Engineering Assistant explained that is Eglin Property and an easement issue and it probably wouldn't be a good idea to approach them with the request since they really would rather that a sign not be there at all. He spoke of how Eglin AFB didn't even know that it was even there for the 20-years that it's been there.

There was a question as to why they are excavating the sidewalk on 98 Palms. The Engineering Assistant explained that the office building that is going in on the cleared property next to the Credit Union is installing new sewer lines as well as a 10-foot multimodal pathway.

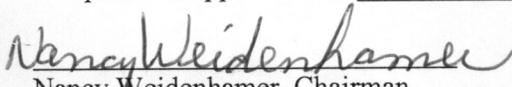
Committee member Tadlock mentioned that he was having a hard time trying to search the minutes on the website to find out what other committees are working on asked if there is an easier way when searching on the website. The Engineering Assistant informed him that the approved minutes are posted on the website when approved but added that the website will soon be under construction and once finished, it will be a lot easier to find what they are looking for than how it's currently is designed.

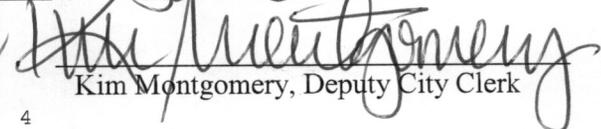
Changing the topic, Committee member ^{Menchel} Tadlock reported that Okaloosa Gas had their heavy trucks parked on the 10-foot wide sidewalk on Scenic 98 and it is now cracked. The Engineering Assistant responded that anytime he sees something similar to contact Code Enforcement and one of the officers can be dispatched to write a non-traffic citation.

And lastly, Committee member Tadlock mentioned that to him, the new pedestrian crosswalk at AJ's seems to be too narrow.

Having no further business at this time, the meeting adjourned at 7:45 p.m.

Adopted and approved this 14th day of June 2016.


Nancy Weidenhamer, Chairman


Kim Montgomery, Deputy City Clerk